

ISDA COST SHARE PACKET CHECKLIST FOR CWMA APPLICANTS

This document is to be the cover page for the ISDA Cost Share Application process. This checklist is to help ensure that all proper documents are included with the application.

Only complete applications are considered for funding!

Please check the appropriate box for each document included in the application:

- CWMA Application checklist (Exhibit 1)
- Application Part A (Exhibit 3)
- Application Part B (Exhibit 3)
- Line Item Budget – Expenses to be Considered for State and Federal Funding (if applicable) (Exhibit 4)
- Line Item Budget – Expenses for Education/Awareness Activities (if applicable) (Exhibit 5)
- Annual Operating Plan (Exhibit 6)
- Strategic Weed Management Plan (See Exhibit 7 for sample)
- Current map of entire CWMA and written boundary description
- Most recent version of the Memorandum of Understanding (See Exhibit 10 for sample) or Cooperative Agreement (see Exhibit 9 for sample)
- Other reports as requested _____

All Applicants who received funding in the previous year must also submit the following:

- End-of-Year Report (Exhibit 12) from the **2008** Application
- Financial Ledger (Exhibit 15) and Match Summary (Exhibit 16)
- Check for remaining funds from previous year (if applicable)
- Mapping data (electronic copy required)

*Both a hard copy and electronic copy of all documents except mapping data **must** accompany each application. Only an electronic copy of mapping data is required. Electronic copies may be submitted by email to weeds@agri.idaho.gov or by a disk included in the application packet sent to ISDA.*

Complete Application Submitted to ISDA on _____
Date

Submitted by _____
Signature/Name